

Session: 2020-2021

Course: B.B.A

|                                |   |   |
|--------------------------------|---|---|
| Name of the Faculty            | : | Dr. Manju Singh                           |
| Discipline                     | : | Management                                |
| Semester                       | : | 1 <sup>st</sup> sem                       |
| Subject                        | : | Business Organisation                     |
| Lesson Plan Duration           | : | 15 Weeks (From Sept. 2020 to November 30) |
| Work load (Lectures/Practical) |   |   |
| Per week (in hours)            | : | Lectures-03, Practicals-00                |

| WEEK            | THEORY          |                                       | PRACTICAL     |       |
|-----------------|-----------------|---------------------------------------|---------------|-------|
|                 | LECTURE DAY     | TOPIC (including assignment /test)    | PRACTICAL DAY | TOPIC |
| 1 <sup>ST</sup> | 1 <sup>st</sup> | Concept, Nature and Scope of business |               |       |
|                 | 2 <sup>nd</sup> |                                       |               |       |
|                 | 3 <sup>rd</sup> | Business as a system with activities. |               |       |
| 2 <sup>ND</sup> | 1 <sup>st</sup> |                                       |               |       |

**NO  
PRACTICALS**

|                  |                 |  |  |
|------------------|-----------------|--|--|
|                  | 2 <sup>nd</sup> | Business as a system with assignment and activities              |  |
|                  | 3 <sup>rd</sup> |  |  |
| 3 <sup>rd</sup>  | 1 <sup>st</sup> | Business Objectives, Business and Environment Interface          |  |
|                  | 2 <sup>nd</sup> |  |  |
|                  | 3 <sup>rd</sup> | Distinction between business, commerce and trade                 |  |
| 4 <sup>th</sup>  | 1 <sup>st</sup> | Forms of business organisation, Sole proprietorship              |  |
|                  | 2 <sup>nd</sup> | Partnership, joint stock company                                 |  |
|                  | 3 <sup>rd</sup> |  |  |
| 5 <sup>th</sup>  | 1 <sup>st</sup> | Types of company, cooperative societies                          |  |
|                  | 2 <sup>nd</sup> |  |  |
|                  | 3 <sup>rd</sup> |  |  |
| 6 <sup>th</sup>  | 1 <sup>st</sup> | Multinational corporations                                       |  |
|                  | 2 <sup>nd</sup> | Concept and nature of Entrepreneur                               |  |
|                  | 3 <sup>rd</sup> |  |  |
| 7 <sup>th</sup>  | 1 <sup>st</sup> | Entrepreneur opportunities in contemporary business environment. |  |
|                  | 2 <sup>nd</sup> |  |  |
|                  | 3 <sup>rd</sup> | Process of setting up a business enterprise                      |  |
| 8 <sup>th</sup>  | 1 <sup>st</sup> | Choice of a suitable form of business organisation               |  |
|                  | 2 <sup>nd</sup> |  |  |
|                  | 9 <sup>th</sup> | 3 <sup>rd</sup>  |  |
| 1 <sup>st</sup>  |                 |  |  |
| 2 <sup>nd</sup>  |                 | Government and business interface                                |  |
| 3 <sup>rd</sup>  |                 |  |  |
| 10 <sup>th</sup> | 1 <sup>st</sup> | Stock exchange in India  |  |
|                  | 2 <sup>nd</sup> | Business combination : concept and causes                        |  |
|                  | 3 <sup>rd</sup> |  |  |
| 11 <sup>th</sup> | 1 <sup>st</sup> | Chambers of commerce and industries in India : FICCI             |  |
|                  | 2 <sup>nd</sup> |  |  |
|                  | 3 <sup>rd</sup> |  |  |
| 12 <sup>th</sup> | 1 <sup>st</sup> | CII Association  |  |

Session: 2020-2021

Course: B.B.A

|                  |                 |  |  |
|------------------|-----------------|--|--|
|                  | 2 <sup>nd</sup> | Queries and Doubts                     |  |
|                  | 3 <sup>rd</sup> |  |  |
| 13 <sup>th</sup> | 1 <sup>st</sup> | Revision                               |  |
|                  | 2 <sup>nd</sup> | Revision                               |  |
|                  | 3 <sup>rd</sup> |  |  |
| 14 <sup>th</sup> | 1 <sup>st</sup> | Revision                               |  |
|                  | 2 <sup>nd</sup> | Syllabus revision                      |  |
|                  | 3 <sup>rd</sup> |  |  |
| 15 <sup>th</sup> | 1 <sup>st</sup> | <b>PRE-UNIVERSITY<br/>EXAMINATIONS</b> |  |
|                  | 2 <sup>nd</sup> |  |  |
|                  | 3 <sup>rd</sup> |  |  |
|                  | 4 <sup>th</sup> |  |  |